



# Building & Grounds Committee Meeting

Date 05/08/2025 | TIME: 1:00pm | Location Meeting Room #2

Meeting called by	Angel Slaughter, Facility & Grounds Coordinator	Attendees : Angel, Amy, & Kim
Type of meeting	Building & Grounds Committee Meeting	<b>Called to Order at:</b> 1:05pm
Facilitator	Angel Slaughter	<b>Concluded at:</b> 1:40pm
Note taker	_____Angel/Amy_____	
Timekeeper	_____Amy_____	

## Agenda Items

Topic	Presenter	Time allotted
<input type="checkbox"/> Completed Projects <ul style="list-style-type: none"> <li>• Digital sign completed on 4/5/25.</li> <li>• L&amp;LCG completed. Final reports in the drafting stage (front doors x4, walkway to programs, patio slab replaced, and wave-to-open for all public restrooms and doors</li> <li>• YS mold remediation and status. The wall was closed on April 15<sup>th</sup>. I will continue to monitor the areas for new leaks and new mold.</li> </ul>	Angel	2
<input type="checkbox"/> Current Projects <ul style="list-style-type: none"> <li>• Replace tile x2 at entry.</li> <li>• Gardeners closet door and ceiling compromised.</li> <li>• Clock tower repair.</li> </ul>	Angel	1
<input type="checkbox"/> Future Projects <ul style="list-style-type: none"> <li>• i3 Broadband Internet Services + Phones still waiting for ground breaking with i3 Broadband</li> </ul>	Angel	1

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|---|-------|---|
| <input type="checkbox"/> Completed Maintenance <ul style="list-style-type: none"> <li>• Quarterly Deep Cleaning Checklist in progress</li> <li>• Filters changed (Standard H/C) 4/28/25</li> <li>• Fire Alarm inspection completed and passed 4/14</li> <li>• Foyer tile cleaning completed 4/19</li> <li>• Annual window cleaning with light fixtures completed on 5/6/25</li> </ul> | Angel | 1 |
| <input type="checkbox"/> Upcoming Maintenance <ul style="list-style-type: none"> <li>• Elevator certification renewal</li> </ul>  | Angel | 1 |
| <input type="checkbox"/> Misc./ Comments, Questions, Concerns: Maple tree intrusion in the sidewalk along Airport Rd. is a safety hazard and will be addressed next fiscal year.  | Angel | 1 |

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### Other Information

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Special notes: Walk the committee members around APL to show them all the updates, changes, and implementations.