

ALPHA PARK PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES REGULAR MEETING MINUTES
MONDAY, SEPTEMBER 15, 2025

1. CALL TO ORDER

The regular meeting of the Alpha Park Public Library District Board of Trustees called to order at 7:00 p.m. Monday, September 15, 2025 in Meeting Room #1, President Adams presiding.

Members Present: Kris Adams, Kim Strack, Tom Stagg, Joanna Freimuth, Kim Martin and Al Schneider

Members Absent: Scott Archer

Staff Present: Amy Harris

Public Present: None

2. PUBLIC/AUDIENCE COMMENTS ON AGENDA ITEMS

3. FORMATION AND ACCEPTANCE OF CONSENT AGENDA

A consent agenda was presented to include, #3 (Minutes), #4 (Financial Reports and Expenses), #13C (Rescind Confidentiality Policies) by President Adams.

Trustee Martin made a motion to accept the consent agenda and seconded by Trustee Schneider.

This passed by a unanimous roll call vote.

4. MINUTES

RESOLVED, THAT THE MINUTES OF THE AUGUST 18, 2025, REGULAR MEETINGS BE ADOPTED AS PRESENTED.

The motion passed in the consent agenda.

5. FINANCIAL REPORTS

RESOLVED, THAT THE FINANCIAL REPORTS FOR AUGUST BE SUBMITTED FOR REVIEW.

RESOLVED, THAT THE EXPENSES FOR AUGUST, FOR \$145,611 BE ACCEPTED.

The motion passed in the consent agenda.

6. PRESIDENT'S COMMENTS

Welcome to the September 2025 Alpha Park Public Library Board of Trustees meeting. Tonight, we will devote a portion of our time in reviewing new trustee orientation as well as library governance. The goal of this time, and in time spent at future meetings, is designed to ensure that all trustees are aware of their responsibilities and in furtherance of making efficient use of our monthly meetings as we go forward. Questions from all trustees are both welcomed and encouraged.

7. COMMITTEE REPORTS

A. Finance Committee

The Meeting was called to order at 2:00 p.m.

There were no public comments

Credit cards were briefly discussed; there is a local option for cards that have a premium to the user. This was going to be investigated

Photocopy pricing has not been changed for a while. Director Harris had a spreadsheet of what 25 other libraries in the area are charging. The library has seen a tremendous increase in toner prices. The per copy rate will be adjusted to \$0.20 for b/w and \$0.50 for Color copies on November 1, 2025.

Financial Reports were discussed. There were no outstanding items. At the Rural Directors meeting the library attorney Phil Lenzini discussed a few items. That excise taxes are exempt for government organizations. He also discussed the Tort account on what can be included in payments from that account. We are currently good on Tort at this time.

Discussion of rebalancing the certificates of deposits will be discussed in the October meeting.

Meeting adjourned at 2:30 p.m.

B. Building, Grounds, and Safety Committee

No meeting held.

C. Marketing Committee

No meeting held.

8. DIRECTOR'S REPORT

Agenda Items:

- Staff & Volunteers
- Continuing Education & Meetings
- Collections & Materials
- Programming & Outreach

9. COMMENDATIONS

10. LEGISLATIVE NEWS

11. COMMUNICATIONS

12. UNFINISHED BUSINESS

A. Trustee Reading Discussion

13. NEW BUSINESS

A. Reaffirm: Conduct Ordinance

Trustee Stagg made a motion to accept the Conduct Ordinance as presented and seconded by Trustee Strack.

This passed unanimously.

B. Reaffirm: Disaster Plan Policy

Trustee Martin made a motion to accept the Disaster Plan Policy as presented and seconded by Trustee Schneider.

This passed unanimously.

C. Rescind: Confidentiality Policies-now included in Personnel Policy

The motion passed in the consent agenda.

D. Rescind: Equipment and Furnishings Policy-now included in Conduct Ordinance

Trustee Stagg made a motion to accept the Disaster Plan Policy as presented and seconded by Trustee Martin.

This passed unanimously.

14. PUBLIC/AUDIENCE COMMENTS ON NON-AGENDA ITEMS

15. Closed Session, per 5 ILCS (Open Meetings Act) 120/2 (c) (2)

16. ADJOURNMENT

There being no other business, the meeting adjourned at 7:33 p.m.

President, Kris Adams

Secretary, Joanna Freimuth

Next regular meeting: Monday, October 20, 2025 at 7:00 p.m.