

ALPHA PARK PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES REGULAR MEETING MINUTES
TUESDAY, JANUARY 21, 2025

1. OATH OF OFFICE

Newly appointed Trustee, Crystal Kyle, was given the Oath of Office by President Adams.

2. CALL TO ORDER

The regular meeting of the Alpha Park Public Library District Board of Trustees was called to order at 7:01 p.m. Tuesday, January 21, 2025 in Meeting Room #1, President Adams presiding.

Members Present: Kris Adams, Julie Bonar, Tom Stagg, and Crystal Kyle

Members Absent: Joanna Freimuth, Rhonda Wolfe, and Kimberly Strack

Staff Present: Amy Harris, Aliesha Pendleton

Public Present: None

3. PUBLIC/AUDIENCE COMMENTS ON AGENDA ITEMS

None

4. FORMATION AND ACCEPTANCE OF CONSENT AGENDA

A consent agenda was presented to include #5 (Minutes), #6 (Financial Report and Expenses), and #14A (2024 Q4 Investment Sheet) by President Adams.

Trustee Bonar made a motion to accept the consent agenda and was seconded by Trustee Stagg.

This passed by a unanimous roll call vote.

5. REGULAR MEETING MINUTES

RESOLVED, THAT THE MINUTES OF THE NOVEMBER 18, 2024, REGULAR MEETINGS BE ADOPTED AS PRESENTED.

The motion passed in the consent agenda.

6. FINANCIAL

RESOLVED, THAT THE FINANCIAL REPORTS FOR NOVEMBER AND DECEMBER BE SUBMITTED FOR REVIEW.

RESOLVED, THAT THE EXPENSES FOR NOVEMBER, IN THE AMOUNT OF \$268,637 AND DECEMBER, IN THE AMOUNT OF \$184,515 BE ACCEPTED.

The motion passed in the consent agenda.

7. PRESIDENT'S COMMENTS

Welcome to the January 2025 Alpha Park Public Library Board of Trustees meeting. As we begin a new year, I would like to take a moment to reflect on our library and the services we provide.

First, our library is a cornerstone of our community, offering not only books and resources, but also programs and services that connect people of all ages and backgrounds. In the past year, we have expanded our outreach programs, particularly to grade schools within the library district.

As always, I want to express my thanks to all the staff who make our library such a welcoming, vibrant place. Their dedication and passion for helping others is what truly sets us apart.

Finally, I thank the members of the Board of Trustees, for their work toward the library's goals. In particular, we welcome back Trustee Chrystal Kyle, allowing us to fill a short term vacancy efficiently.

Here's to a year of continued growth, learning, and connection for our library community.

8. COMMITTEE REPORTS

A. Finance Committee

The meeting was called to order 4:01 P.M.

Attendees: Tom Stagg, Kris Adams, Aliesha Sullivan, and Amy Harris

New phone system and internet provider was discussed and will be going forward with the purchase of the system. This will result in a savings to the library.

Discussed the roof and a service plan to include inspections and minor repairs in the basis of an annual service contract.

Discussed the last Cost of living adjustment parameters. This will be discussed at the board meeting.

Looked at the financial reports and details. Discussed the transfer of the Friends monies.

Discussed the interest breakdowns to the proper accounts from the audit recommendations.

Updating copiers was discussed and deferred to the next meeting.

The Finance Committee meeting was adjourned at 4:15.

B. Building, Grounds, and Safety Committee

The meeting was called to order 1:03 P.M.

Attendees: Julie Bonar, Kim Strack, Rhonda Wolfe, Angel Slaughter, and Amy Harris

Went over the list of recently completed repairs and routine maintenance, gave updates on the digital sign, live and learn construction grant project, and the upcoming shelving project for the large janitor's closet.

The Building, Grounds, and Safety Committee meeting was adjourned at 1:15.

C. Marketing Committee

No meeting held.

9. DIRECTOR'S REPORT

Agenda Items:

- Staff & Volunteers
- Continuing Education & Meetings
- Collections & Materials
- Programming & Outreach
- Other Items: Administrative & Projects updates

10. COMMENDATIONS

None

11. LEGISLATIVE NEWS

None

12. COMMUNICATIONS

None

13. UNFINISHED BUSINESS

None

14. NEW BUSINESS

A. 2024 Q4 Investment Sheet

The motion passed in the consent agenda.

B. 2025 COLA

Trustee Stagg made a motion to accept the 2025 COLA and was seconded by Trustee Bonar.

This passed by a unanimous roll call vote.

15. PUBLIC/AUDIENCE COMMENTS ON NON-AGENDA ITEMS

None

16. Closed Session, per 5 ILCS (Open Meetings Act) 120/2 (c) (2)

Motion to go into closed session at 7:18 p.m. was made by Trustee Stagg and seconded by Trustee Bonar, for the purpose of appointment, employment, compensation, discipline, performance, or dismissal of specific employees, including hearing testimony on a complaint lodged against an employee, to determine its validity.

Motion to return from closed session at 7:25 p.m. was made by Trustee Stagg and seconded by Trustee Kyle.

17. ADJOURNMENT

There being no other business, the meeting was adjourned at 7:28 p.m.

President, Kris Adams

Secretary, Joanna Freimuth

Next regular meeting: Tuesday, February 18, 2025 at 7:00 p.m.