

ALPHA PARK PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES REGULAR MEETING MINUTES
MONDAY, SEPTEMBER 18, 2023

1. CALL TO ORDER

The regular meeting of the Alpha Park Public Library District Board of Trustees was called to order at 7:01 p.m. Monday, September 18, 2023 in Meeting Room #3, President Adams presiding.

Members Present: Kris Adams, Julie Bonar, Sara Woiwode, Tom Stagg, Joanna Freimuth, and Kimberly Strack.

Members Absent: Rhonda Wolfe

Staff Present: Amy Harris, Aliesha Pendleton

Public Present: None

2. PUBLIC/AUDIENCE COMMENTS ON AGENDA ITEMS

None

3. FORMATION AND ACCEPTANCE OF CONSENT AGENDA

A consent agenda was presented to include #4 (Minutes), 5 (Financial Report and Expenses), 12A (FY22/23 IPLAR), 12D (Bloodborne Pathogens Policy Update), 12E (Unattended and Disruptive Children Policy) by President Adams.

Trustee Woiwode made a motion to accept the consent agenda and was seconded by Trustee Bonar.

This passed by a unanimous roll call vote.

4. MINUTES

RESOLVED, THAT THE MINUTES OF THE AUGUST 21, 2023, REGULAR MEETINGS BE ADOPTED AS PRESENTED.

The motion passed in the consent agenda.

5. FINANCIAL

RESOLVED, THAT THE FINANCIAL REPORTS FOR AUGUST BE SUBMITTED FOR REVIEW.

RESOLVED, THAT THE EXPENSES FOR AUGUST, IN THE AMOUNT OF \$167,029.34 AND BE ACCEPTED.

The motion passed in the consent agenda.

6. PRESIDENT'S COMMENTS

Welcome to the September 2023 Alpha Park Public Library Board of Trustees meeting. After months of planning, testing, and training, the revamped library web site is now active. The redesign is more than just a fresh coat of paint. Rather than a single person making updates, each department head is now able to create fresh content to keep the public informed of what is happening at the library. Patrons may use the site to do many things that the old site offered, such as place holds on content available locally or regionally, but also some new tasks, including the ability to take advantage of the RAILS Explore More Illinois program using their APPL online access. I offer my personal thanks to all APPL staff who has helped to improve this service for our patrons.

7. COMMITTEE REPORTS

A. Finance Committee

Attendees: Tom Stagg, Kris Adams, Rhonda Wolfe, Amy Harris, Aliesha Pendleton, and Jerry Ivie (Our State Farm Representative)

The meeting opened with a discussion of the insurance coverage that is in place at APL. We looked at the coverage in conjunction with the IL State Statute covering Bonding requirements. The statute requires 50% Bond of the tax collection. There is hope that this requirement will be changed to 10% in future legislation in Springfield.

Thorough discussion of the many different policies and got a better understanding of what the coverages are. Discussions were on the Master Policy, Non owned vehicle coverage, Fidelity Bond, and Umbrella Coverage.

Cyber coverage was discussed and deferred to a discussion with Chaney Technologies.

The Working Cash Fund was discussed, and we will be handling it as we have in the past, closing it out and then starting the fund new again.

Health insurance was discussed as a follow-up from the last meeting. We are waiting for some estimates of the cost of changing providers.

Staff Area remodel to update area and make it safe area for inclement weather and other needs. Awaiting a bid from a vendor on that project.

Review of the Financial reports, there were a couple of questions, and everything was normal. As we are early in the Fiscal year.

Meeting was adjourned at 4:40 p.m.

B. Building, Grounds, and Safety Committee

No meeting held.

C. Marketing Committee

No meeting held.

8. DIRECTOR'S REPORT

A. Agenda Items:

- Staff and Volunteer Updates
- Continuing Education for Staff & Director
- Collection & Materials updates
- Other Misc Items

9. COMMENDATIONS

Trustee Strack commended Jes Cunningham, a circulation assistant, for providing excellent customer service and assistance to Trustee Strack at the computers during a regular visit to the Library.

10. LEGISLATIVE NEWS

None

11. COMMUNICATIONS

None

12. UNFINISHED BUSINESS

None

13. NEW BUSINESS

A. FY 22/23 IPLAR

The motion passes in the consent agenda.

B. FY 22/23 Financial Audit

Trustee Stagg made a motion to accept the FY 22/23 Financial Audit as presented and was seconded by Trustee Woiwode.

This passed by a unanimous roll call vote.

C. Amended Levying and Assessing District Tax Ordinance No. 23-6

Trustee Bonar made a motion to accept the Amended Levying and Assessing District Tax Ordinance No. 23-6 and was seconded by Trustee Freimuth.

This passed by a unanimous roll call vote.

D. Bloodborne Pathogens Policy Update

The motion passed in the consent agenda.

E. Unattended and Disruptive Children Policy

The motion passed in the consent agenda.

F. Proposed Intergovernmental Agreement Changes

Trustee Woiwode made a motion to approve the LIMRiCC Resolution Admin Changes and was seconded by Trustee Stagg.

This passed by a unanimous roll call vote.

Trustee Stagg made a motion to approve the LIMRiCC Resolution Substantive Changes and was seconded by Trustee Woiwode.

This passed by a unanimous roll call vote.

14. PUBLIC/AUDIENCE COMMENTS ON NON-AGENDA ITEMS

Trustee Stagg spoke on the Strategic Plan for the Village of Bartonville. He encouraged trustees to take the survey and attend the open house.

15. Closed Session, per 5 ILCS (Open Meetings Act) 120/2 (c) (2)

16. ADJOURNMENT

There being no other business, the meeting was adjourned at 7:44 p.m.

President, Kris Adams

Secretary, Sara Woiwode

*Next regular meeting: **Monday, October 16, 2023 at 7:00 p.m.***